



WBSEDCL

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD.

(A Govt. of West Bengal Enterprise)

Registered Office: Vidyut Bhavan: Bidhannagar: Kolkata – 700 091.

Corporate Identification Number(CIN) – U40109WB2007SGC113473

Website: www.wbsedcl.in

Circular No.: 17/2022

Dated: 14-10-2022

Submission of declaration by the pensioners/ family pensioners regarding life / non employment / non marriage/ non-remarriage certificate

In terms of Circular no.08/2014 dated 19/07/2014 of Director (HR) WBSEDCL, all pensioners/family pensioners of the company are required to submit life / non employment / non marriage/ non- remarriage certificate in the month of November in specified format as mentioned therein.

In addition to, in case of unmarried/divorcee/widow daughters having age beyond 25 years should submit the marital status certificate and income certificate issued by the appropriate authority as mentioned in Office Order No 2162 dated 07.07.2022, along with the Life Certificate to the Pension sanctioning authority on yearly basis.

In view of the above pensioners/family pensioners can submit the Life Certificate for the year 2022 in the prescribed format duly certified in the following manner:-

1. **Period during which Life Certificate to be submitted :** November 2022 to December 2022
2. **Places where the Life Certificate can be submitted :**
 - (i) Life Certificate Counter / Drop Box in 6th Floor Bidyut Bhavan
 - (ii) Zonal Manager's Office at Kolkata, Burdwan, Berhampore, Siliguri and Midnapore
 - (iii) All Regional Managers' Offices of WBSEDCL
 - (iv) All Divisional Managers' Offices of WBSEDCL
3. **Certificate / Declaration submission timings :** 11.00 a.m. to 4.00 p.m. (all working days)
4. Pensioners/ Family pensioners, if are in employment at the time of submission of Life Certificate should specify the name of the organization along with the other details as mentioned in the non- employment format of the Life Certificate.
5. Certificate/ Declaration can also be sent through post addressed to the Manager (F&A) Corporate Pension Cell, Vidyut Bhavan, Block-DJ, Sector-II, Kolkata-700091 within the above mentioned dates.
6. Incomplete Life Certificate form will be rejected.

Any other mode of submission will not be accepted.

All Concerned are advised to follow the instruction scrupulously.

(Avijit Kumar Palua)

Director (HR)

WBSEDCL

Registered Office: Biduyt Bhaban, Block -DJ, Sector -II, Salt Lake City, Kolkata - 700 091 Corporate Identification Number(CIN) - U40109WB2007SGC113473. Telephone Number(033)2359-1923/1906

WBSEDCL

Distribution :

1. Adviser(S&V), WBSEDCL.
2. Legal Adviser, WBSEDCL.
3. Advisor (Recruitment), WBSEDCL.
4. Chief Engineer:Dist./Dist.Planning/RE/Dist.Projects-I/II/III/Commercial/Hydel/EMD/PTP/Regulation/CRM/P&C/DTD/PIDD/PSPD/Turga/R&EM/Solar/HydelConstn./Communication/Corp.Monitoring/Safety, WBSEDCL.
5. Chief Engineer (IT), WBSEDCL- **with request for uploading this Circular in the Website of the Company.**
6. Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
7. General Manager:(HR&A): Corp./T&D and PM, WBSEDCL.
8. General Manager(F&A): Corp./IA, WBSEDCL.
9. Company Secretary, WBSEDCL.
10. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSEDCL.
11. Addl. Chief Engineer, Safety/EMD/S&LP, WBSEDCL.
12. Officer on Special Duty, WBSEDCL.
13. Chief Vigilance Officer, WBSEDCL.
14. Zonal Manager: Kolkata/Burdwan/Midnapur/ Berhampur/ Siliguri Zone, WBSEDCL.
15. Addl. Genl. Manager (HR&A): SSC/CLM/Corp./ES ER-I./Dist./Legal/Vigilance/ES ER-II/Recruitment & Manpower Planning/PTP/PSPD/Common Service Cell/HICM Core Team/HRDD/Project-II/Land Acquisition/ Board Cell, WBSEDCL.
16. Project Manager: Siliguri/ Raiganj/ Berhampur/ Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Malda/ Balurghat/ Murshidabad- Nadia/ West Midnapur/ East Midnapur/ Bankura/ Baruipur/ Howrah-Hooghly/ Suri RE Project, WBSEDCL.
17. Addl. Genl. Manager (F&A): Corp.-Finance/B&A/MIS-ESTB/Indirect Tax Cell/ Terminal Claims/ Hydel/Dist./RE/ P&C/ Internal Audit/Project-II/ IT, WBSEDCL.
18. Advisor (Corporate Communication), WBSEDCL.
19. Chief Medical Officer, WBSEDCL.
20. Resident Director, Liaison Office, New Delhi, WBSEDCL.
21. Chief Security Officer, WBSEDCL.
22. Adviser (Land)/Chief Land Officer, Land Acquisition Cell, WBSEDCL.
23. Sr. Manager (F&A)(HR&A), Indirect Taxes/ Budget/ Estb. Corp/ CMC/ EMD, WBSEDCL.
24. Regional Manager: North 24-Parganas/ South 24-Parganas/ Bidhannagar/ Howrah/ Hooghly/ Purba Bardhaman/ Paschim Bardhaman/ Birbhum/ Purba Medinipur/ Paschim Medinipur/ Bankura/ Purulia/ Nadia/ Murshidabad/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/ Darjeeling/ Alipurduar/ Coochbehar Region, WBSEDCL.
25. Divisional Manager: Behala/Baruipur/Garia/ Diamond Harbour/ Canning/ Bidhannagar-I/Bidhannagar-II/ Howrah-I/ Howrah-II/ Uluberia/ Barrackpore/ Naihati/ Barasat/ Basirhat/Habra/Bongoan/ Serampore/ Singur-Haripal/ Tarakeswar/ Arambag/ Chandannagar/ Mogra/ Kalna/Katwa/Memari/Burdwan North/Burdwan South/ Durgapur/ Asansol/ Suri/ Rampurhat/Bolpur/ Tamluk/ Contai/ Haldia /Ghata/ Midnapur/ Kharagpur/ Bankura/ Bishnupur/ Purulia/ Raghunathpur/Kalyani/ Krishnagar/ Tehatta/Berhampur/Kandi/ Raghunathganj/ North Malda/ South Malda/Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/Domkal/Jiaganj/Alipurduar/ Coochbehar/ Darjeeling/Siliguri Town/ Siliguri Suburban / Kurseong/Islampur/ Kalimpong/Mal/Mathabhanga/Belda/ Egra/ Jhargram/ Khatra/ Nakashipara/ Kakdwip/Bhangar/New Town/Balurghat/Ranaghat Division, WBSEDCL. - **for further circulation as may be required under their jurisdiction.**
26. P.S. to Chairman and Managing Director/Chief Financial Officer/ Director (R&T)/ Director (HR)/ Director (Dist)/ Director (Projects)/Director (Generation)/ Executive Director(IT)/ Executive Director(Comml), WBSEDCL.



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED

(A Government of West Bengal Enterprise)

(Pension Cell)

"Vidyut Bhavan" Block DJ, Sector-II, Bidhannagar, Kolkata:700091

Yearly Certificate/Declaration to be submitted by the Pensioners/Family Pensioners

I. LIFE CERTIFICATE: (Mandatory for all Pensioners/Family Pensioners)

Certified that I have seen the Pensioner/Family Pensioner

Named :

having PPO No. / FPPO No.....and that he/she is alive on this date. Signature
of Sri /Smt.....is attested below.

Place :

Full Signature/LTI of the Pensioner/Family Pensioner

Name :

Mobile No :
(Pensioner)

PAN :

Date :

Signature

Name & Designation of the Authorised Officer (with Official seal)

II. Non-Employment Certificate

● I hereby declare that I have not received any remuneration for serving in any capacity in an establishment of the Central Govt./State Govt. or a Govt. Undertaking or from a Local Fund during the year ended November.....

● I hereby declare that I have been Employed/Re-employed in the Office of the.....
.....(Name of the Office) and was in receipt of the following emoluments during the period.

- | | |
|--|-----------|
| (i) Consolidated Pay (with / without Dearness Allowance) | Rs: |
| (ii) Honorarium (with / without Dearness Allowance) | Rs: |
| (iii) Fees (with / without Dearness Allowance) | Rs: |

I further declare that the orders of my employment/re-employment do not stipulate my pension and family pension equivalent or Death Gratuity being held in abeyance during the Employment/re-employment period.

Date:.....

Signature/LTI

(Name of the Pensioner/Family Pensioner)

PPO/FPPO No.

III. Declaration of Male/Female Pensioners whose Family Pension are terminable on their marriage or re-marriage

I hereby declare that I am not married and that I have not been married during the past six months. (For Un-married Daughter)

OR

I hereby declare that I have not been re-married and I undertake to report such an event to the Pension Payment Officer immediately after happening of the event. (For Widow/Widower/Divorcee)

I certify that the above declaration is correct.

Address (in full) :

LTI/Full Signature of the Family Pensioner

Mobile/Ph No:

(PTO)

INSTRUCTION

Delete (i.e. Sl. No. II, III) whichever is not applicable Sl. No. I is Mandatory for all.

Signature to be given in **BLUE INK ONLY**.

Attestation by Competent Authority is mandatory in case of LTI / RTI.

Non-Submission of Life Certificate may lead to stoppage of Pension / Family Pension which can be remitted only after submission of the same.

Please do not keep signed copy of this declaration. This may lead to misuse of the same by other persons.

Please educate family members to intimate any event of death of the Pensioner / Family Pensioner as soon as possible with copy of Death Certificate duly attested to the Pension Sanctioning Authority to avoid remittance of Pension / Family Pension to the Bank after happening of such contingency.

List of Authorised Officers who will certify the above declaration is given below. (Also available on the website of the Company : www.wbsedcl.in)

List of Authorised Signatories for Certification of Life Certificate

1. A Person exercising the powers of a Magistrate under the Criminal Procedure Code.
2. A Registrar of Sub-Registrar appointed under the Indian Registration Act.
3. A Gazetted Government Officer.
4. A Police Officer not below the rank of Sub-inspector In-Charge of a Police Station.
5. A Class-I Officer of the Reserve Bank of India, or any Manager of a Nationalized Bank.
6. A Block Development Officer (BDO), Munsif, Tehsilder or Naib Tehsilder.
7. A Member of Parliament, of State Legislature or of Legislatures of Union Territory Government / Administration.
8. Treasury Officer.
9. Any Class-I Officer of WBSEDCL / WBSETCL / WBPDCCL